

School Application Checklist

College: _____

Address: _____

Admissions Contact

Name: _____ Email: _____ Phone: _____

Application Deadline

Application Fee

\$

Date You Sent Application

Cost Box

Tuition	
Room & Board +	
Financial Aid –	
<hr/>	
Total	\$

Application Materials

- Application proofread by you
- Application proofread by someone else
- Cover letter/personal statement

Essay/Personal Statement:

- Written
- Proofread
- Proofed again

- Transcript sent
- Test scores sent
- Copy of application made and filed

Pre-application

School Type

- Researched school online Check one:
- Discussed with parents Safety
- Discussed with counselor Likely
- Visited Campus Reach

Financial Aid/Scholarships

Form	Deadline	Completed
FAFSA		<input type="checkbox"/>
College Financial aid application		<input type="checkbox"/>
(Other)		<input type="checkbox"/>

Additional Information

- Portfolio (if required)
- Housing forms
- Supplemental

Letters of Recommendation

Requested from	Date	Sent?
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>

College Web Site Password:
